



April 12, 2017

RE: The Protestant Episcopal Church In The Diocese of
LK-965370

Dear Policyholder:

Your certificate of insurance will be provided to you in an Adobe Acrobat format (PDF file). You are permitted to make certificates of insurance available to employees through an Intranet web site (or otherwise distribute electronically) accessible only to your employees for informational purposes only. Please discuss with your own attorney your obligations to deliver summary plan descriptions under ERISA. We cannot provide legal advice concerning the SPD delivery requirements. You may also print and distribute certificates of insurance to insured employees. However, the use of the documents is subject to the following conditions:

1. They may not be distributed electronically, or printed and distributed, to persons **ineligible** for coverage.
2. They may not, without our consent, be accessible through the Internet.
3. Any page containing a link to it, or any e-mail message to which it is attached, must state that:

“The certificate describes coverage provided to persons who are eligible and who have been properly enrolled under the terms of the policy, and that the terms of the master policy are controlling.”

In addition, please do not modify, change, amend, or in any other way alter the language or format of the certificate of insurance.

Sincerely,

A handwritten signature in black ink that reads "Robert D. Potts".

Robert Potts
Director, CGI Client Advocacy Operations
Cigna Group Operations