



## THE EPISCOPAL DIOCESE OF VIRGINIA

### Application to Serve on the Transition Committee for the 14<sup>th</sup> Bishop of the Diocese of Virginia

The Transition Committee will shepherd the process of choosing our next spiritual leader from the time the Search Committee presents the candidates to the Standing Committee to the consecration of our new Bishop Diocesan. They will then work with the Bishop-Elect and family to help them move and get settled, offering a welcoming transition to the Diocese. Imagination, creativity, and experience in event planning and coordination as well as confidentiality and communications are paramount traits for this Committee. All communicants in good standing<sup>1</sup> are welcome to apply.

The work of the transition committee is done mostly by subcommittee.

The nature of the work of the Transition Committee and the gifts, skills and experience needed to accomplish it include:

- **Time and Energy Commitment.** Capability to devote sufficient time (to be determined, but likely to involve multiple hours per week) and energy over a period of several months, including **an in person organizing retreat (covid protocols permitting) beginning with dinner on 11/19/2021 through late afternoon on 11/20/2021** (retreat expenses and mileage will be covered).
- **Communication with the Diocese.** Written and oral communication skills, social media experience, and the ability to work collaboratively with diverse groups and individuals are required.
- **Planning and conducting “walkabouts”.** Organizational ability and keen attention to detail are needed to coordinate the extensive specifics related to visits by the candidates and others who may travel with them to visit the Diocese. This will include traveling its geography and its parishes/ministries, and participating in Q&A sessions. In addition to planning the meeting sites, the Transition Committee will arrange for lodging and transportation, meals, and help determine the format of the Q&A gatherings.
- **Collaboration.** Love of people and a deep well of patience will facilitate collaboration with groups, guilds, committees, and ministries throughout the Diocese. Collectively they and the Committee will create an enthusiastic and creative network of teams that will be needed to plan and carry out the multiple events and celebrations that will mark this special time in the life of the Diocese.
- **Providing pastoral care and hospitality.** Generosity of spirit, grace and diplomacy are needed to provide pastoral care and hospitality to Candidates (including those not called), Committee Members, Staff, and to our Bishop-Elect as we transition into a new ministry.
- **Supporting the electing convention.** While much of the responsibility for the convention will fall to the Standing Committee and Diocesan Staff, the Transition Committee will assist as needed at the Convention and provide communication and care to Candidates.

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<sup>1</sup> \* *All communicants of this Church who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying, and giving for the spread of the Kingdom of God, are to be considered communicants in good standing.*

- **Supporting the consecration service.** The Transition Committee will collaborate with the Presiding Bishop's office, along with Diocesan staff and leaders, to help plan the service of Ordination and Consecration.

Skills Needed:

- A servant's heart for hospitality, excitingly showing off all the Diocese and Virginia have to offer
- A commitment to confidentiality and neutrality
- A public commitment to the ministry of the Diocese
- Strong communication skills
- Willingness and ability to commit time
- Ability to plan and execute large gatherings in varied settings
- Collaboration Skills

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Church Name and City: \_\_\_\_\_

Region: \_\_\_\_\_

Why do you feel God has called you to serve on the Transition Committee? (Please limit your response to no more than 250 words).

What gifts and talents do you feel you can bring to this committee, and how do you feel they will benefit the work of the Committee? Be sure to highlight your experience with planning and implementing large-scale events. (Please limit your response to no more than 250 words).

Would you like to be considered to chair the Transition Committee?  yes  no If 'yes', why?

I have experience with:

- |   |  |
|---|--|
| <input type="checkbox"/> event planning                       | <input type="checkbox"/> team building |
| <input type="checkbox"/> communications (written/oral/design) | <input type="checkbox"/> pastoral care |
| <input type="checkbox"/> hospitality                          | <input type="checkbox"/> other _____   |

I would prefer to be a member of a sub-committee (check all that apply):

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> consecration planning  | <input type="checkbox"/> candidate hospitality | <input type="checkbox"/> candidate pastoral care       |   |
| <input type="checkbox"/> providing transportation to candidates and spouses during Diocesan Meet & Greets |  |  |   |
| <input type="checkbox"/> thanksgiving celebration planning  |  |  | <input type="checkbox"/> communications & PR team |
| <input type="checkbox"/> assisting with the electing convention   |  | <input type="checkbox"/> assisting at the consecration |   |

E-mail the completed form to [standingcommittee@thediocese.net](mailto:standingcommittee@thediocese.net). Applications must be received **no later than midnight on October 4, 2021.**