



Request for Letters Dimissory
Clergy transferring out of the Diocese of Virginia

Please fill out this form if you are clergy canonically resident in the Diocese of Virginia who have moved and wish to request that the Bishop send Letters Dimissory to your new Diocese. *The requirements for transfer are set by the receiving diocese; please first contact them about their process before requesting a transfer.*

Please fill out as much as information as is available

Clergy name:

Date of Birth:

Receiving diocese:

Their mailing address:

New home address:

Primary email address:

New Telephone numbers: Home:

Office:

Cell:

New Position/Title:

Name of New Church or Non-Parochial Employment:

Start Date:

New office address:

Please tell us about your move (feel free to attach a separate letter to the Bishop):

Complete and send this form to Office of the Bishop:

Email: bishopsoffice@thediocese.net

Mail: Diocese of Virginia; 110 W. Franklin Street; Richmond, VA 23220

Rec'd _____

LD Sent _____

ACS _____

CPG _____