

**EPISCOPAL VISITATION NOTIFICATION**

Clergy name \_\_\_\_\_ Service at \_\_\_\_\_

Visiting Bishop \_\_\_\_\_ Date of Visitation \_\_\_\_\_

Time of service \_\_\_\_\_ Telephone number: Office \_\_\_\_\_ Cell \_\_\_\_\_

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What translation of the Bible are you using for the visitation? \_\_\_\_\_

Is there a Baptism scheduled as part of the service? \_\_\_\_\_

Will there be a reception following the service? \_\_\_\_\_

Other churches known to be participating? \_\_\_\_\_

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Fill out number of certificates needed for each:

Baptisms: \_\_\_\_\_

Confirmations: \_\_\_\_\_

Receptions: \_\_\_\_\_

Reaffirmations: \_\_\_\_\_

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*[From May 19, 2002, the Diocese will offer a \$200 voucher to each young person (less than 19 years old) at the time of his/her confirmation. This voucher is intended to be used for an outreach or mission trip.]*

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Do you have any additional activities planned for the Bishop, i.e., preaching at another service; lunch/dinner with Vestry, Senior Warden, Junior Warden, etc.; visiting Sunday School classes; calling on shut-ins; and other activities?

\_\_\_\_\_  
\_\_\_\_\_

Additional remarks:

\_\_\_\_\_  
\_\_\_\_\_

If you have not already done so, please contact the visiting bishop to make final arrangements for the service.

**Return form to: Office of the Bishop, 110 W. Franklin Street, Richmond, VA 23220 or via fax: 804/644-6928**