

Diocese of Virginia  
Mustard Seed Grant Application  
**2013**  
*Cover Sheet*

Date: \_\_\_\_\_

**Applicant Information**

Church/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Region #: \_\_\_\_\_

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**Contact Person for Project**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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**Project Information**

Project Title: \_\_\_\_\_

Brief Project Description (40 words maximum): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Total Project Budget: \$ \_\_\_\_\_

### Required Documentation Provided

By signing below you verify that all documents listed below are complete and enclosed. You also certify that all required annual Diocesan parochial reports have been submitted. Proposals submitted with incomplete documentation or reports may be returned.

#### Proposal Information

- Cover Sheet
- Narrative
- Project Budget
- Project Timetable
- Current operating budget for applicant entity
- Most recent audited financial statement for applicant entity\*  
\*(please include a copy with your proposal)

#### Diocesan Reports

*(For churches and missions)*

- All required 2012 parochial and financial reports have been submitted.
- We have submitted a 2013 financial pledge to the Diocese of Virginia.

- We have received a Mustard Seed grant in the past.

If so, what year(s): \_\_\_\_\_

- Our final report(s) have been submitted to the Office of Stewardship and Development.

*(Please note: Final reports from previous Mustard Seed grants must be on file in the Office of Mission and Outreach, Diocese of Virginia, in order for 2013 grant applications to be considered.)*

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### Two Signatures Required

\_\_\_\_\_  
Rector/Vicar/Priest-in-Charge/Chaplain

\_\_\_\_\_  
Senior Warden/Chair, Board of Directors

\_\_\_\_\_  
*Print or Type Name and Title*

\_\_\_\_\_  
*Print or Type Name and Title*

Submit complete grant application no later than March 5, 2013 to:

Office of Mission and Outreach

Diocese of Virginia

110 W. Franklin St.

Richmond, VA 23220