

Application Process -- The competitive grant program uses a 2 step grant application process.

Step One: Applicants submit three copies of the completed Preliminary Grant Application (attached).
Review of application by the appropriate Commission.
Application must be postmarked by April 1, 2006.

After the initial review, some applicants will be invited to compete in the second step.

Step Two: Applicants complete and submit a Full Grant Application. Full Grant Applications seek greater details of the project and often seek specific information from the applicant. Appropriate Commissions make recommendations to the Bishop on funding.

Calendar Overview¹:

April 1:	Preliminary Grant Applications must be postmarked by this date
May 1:	Full Grant Application requests sent to potential recipients
June 1:	Full Grant Applications due
September 1:	Suggested grant recipients forwarded to the Bishop
September 14:	Bishop seeks Executive Board approval of grants
October 1:	Grants announced and recipients notified

All applications should be mailed to: 2006 Mustard Seed Fund Grants
The Diocese of Virginia
110 W. Franklin St.
Richmond, VA 23220

Informational Workshop - On Friday, March 3 an informational workshop will be held at Trinity, Fredericksburg, 1pm - 3pm. This workshop is not required but can be useful for applicants. For further information on the application process contact Sven vanBaars at Mayo House.

Non-Competitive Funding

Youth Confirmation Vouchers - During 2006, each time a person younger than 19 is confirmed by the Bishops of the Diocese of Virginia, he or she will be given a \$200 voucher to use toward a short-term mission trip. Using information provided by the rector or vicar in preparing for the Bishop's visit, the Bishop will provide all eligible confirmands with a voucher. The voucher must be used for a Diocesan approved mission trip.

Church Planting - The Commission on Church Planting is given responsibility to allocate designated Mustard Seed funds as part of their encouragement to the Diocese in starting new parishes in our diocese.

Program Office - The Program Office of the Diocese is given Mustard Seed funding to develop new program opportunities and to better serve the Diocese. Funding to this office supports programs at Roslyn and Shrine Mont as well as a support staff position .

¹ This calendar may be accelerated so that funds can be disbursed earlier. In the event of an accelerated calendar, applicants will have at least one month to prepare their final application.



Phase I Progress Report & 2006 Mustard Seed Fund Grant Application

Overview

Looking forward to 2007 and the commemoration of 400 years of continuing Anglican Christian Community in Virginia, the 5th Century Fund seeks to gather resources to strengthen the work of our Diocese for its next century of witness to God's transforming love. The Phase I benchmark of \$12,000,000 by December 31, 2005 was exceeded. As of December 31, 2005, the fund reports over \$13,831,415 in gifts and pledges from 1,110 donors.

Accomplishments to Date

Since 2001, donors to the fund have made the following accomplishments possible:

- Funding for 13 new church starts including the first free-standing Latino church of our Diocese.
- 44 Grants totaling \$631,989 to strengthen existing parishes.
- 23 Grants totaling \$154,600 to encourage greater Outreach & Witness
- 12 Grants totaling \$100,980 to expand ministries to young people
- 2,299 Youth Mission Vouchers have been given to encourage young confirmands to share Christ's love through outreach to others
- Establishment of \$1,000,000 endowment for small churches
- Infrastructure Improvements at Shrine Mont
- Creation of **The Mustard Seed Fund** to provide on-going support for the shared ministries of our Diocese

Continuing Efforts

While we have done much, we believe that God calls our Diocese to do more. So that resources from generous individuals can continue to strengthen the five program priorities of our Diocese, we will continue to build the Mustard Seed Fund. This annual effort will continue to provide grants, Youth Mission Vouchers, and resources so that our Diocese is strong for its next century of witness to Christ's love.

We encourage any and all members of the Diocese to make a gift to the Mustard Seed Fund to support the shared ministries of our Diocese .

Competitive Grants

The overall goal is to strengthen the varied ministries of the Diocese of Virginia. Applications which seek funding for current operations are generally not funded. Applications on behalf of other organizations (pass-through grants) are not allowed. Applications which seek to advance the mission of a parish or mission through programmatic growth, facilities growth, or to launch the parish into a new ministry area are sought. Grants are made in four categories, as listed below.

Eligible Applicants

All Parishes, Missions, Regions, and College Chaplaincies of the Diocese of Virginia are eligible to apply for grants. Applicants must have a record of completed audits and parochial reports and should have a record of supporting outreach ministries and diocesan programs consistent with guidelines adopted by the 203rd Annual Council in 1998. Applicants who do not meet these criteria may apply for a grant but will be required to address any deficiencies prior to receipt of the grant.

Strengthen Existing Churches - The Commission on Congregational Development will recommend grants to assist parishes in their growth. It is expected that no grant will exceed 20% of the total project cost. Grants will be considered, but not limited to, facilities expansion and improvement; programmatic expansion; leadership development; and technology enhancements. In each case the applicant should clearly explain how the grant project will help strengthen the ministry of the church. While requests for any amount and scope are accepted, the Commission is very interested in requests for simple projects that can help move a parish forward in their growth.

Local Outreach - The Commission on Human Need will recommend grants to encourage parishes to further develop their outreach programs. Grants for 2006 are focused on the areas of education and housing. Grants are intended to engage a church in an outreach program or to further its involvement in an existing outreach program. Grants should increase parish members involvement in outreach. Churches and regions may co-sponsor grant applications. Applicants will need to show how the outreach opportunity will enhance the outreach ministries currently in place. Applicants must also show hands-on involvement.

World Mission - The Commission on World Mission will recommend grants to encourage parishes to begin or further develop their ministries in World Mission. Grants will be made for efforts to better the lives of those in foreign countries and strengthen current development infrastructures. Applicants must show how the mission opportunity will enhance their ministries currently in place. Applicants must also show parish relationship with those being served. Note: Requests for funding to send parishioners on mission trips are not provided through this fund. Such requests should be made to the Fund for World Mission.

Youth and College Ministries - The Commission on Youth Development will make grants to build or revitalize youth ministries or college ministries. Grants will be made to provide leadership education; resources for educational programs; and tools or equipment. Grants will not be made for salary support. Special Note: It is anticipated that the grant calendar for this grant category may be accelerated to allow funding for ministries to begin with the 2006-07 academic year.

2006 Preliminary Grant Application

Organization Name: _____

Rector/Dean: _____

Contact Person (if other than rector/dean): _____

Mailing Address: _____ Telephone: _____

City/State/Zip: _____ Email address: _____

Grant Category (check one): Strengthen Existing Parish Youth and College Ministries
 Local Outreach World Mission

Briefly describe the project for which funding is sought.

Briefly describe why there is a need for this project.

How will this project further the mission of your church (or region)?

What specific level of funding do you seek? \$ _____

Attach a simple budget showing all sources of projected revenue and all projected expenses.

What other outside funding are you seeking for this project?

What is the timeline of implementing this project?

What difference or impact will this project have on the ministry(ies) of your church (or region)?

Has the parish (or region) been asked to support this project? If so, do they and how is that support exhibited? If not, what indications are there that they will support this project?

In addition to the budget page, up to one page of details pertinent to the application may be attached.

Application deadline: Postmarked by April 1, 2006